

**PY 8 Comprehensive Care for Joint Replacement (CJR) Patient-  
Reported Outcome (PRO) Managed File Transfer (MFT)  
Registration Instructions**

*Last Updated August 1, 2023*

**Centers for Medicare & Medicaid Services (CMS)**

**Comprehensive Care for Joint Replacement (CJR) Model**

**Reporting of Patient-Reported Outcome (PRO) and Limited Risk Variable Data**

## About Managed File Transfer

Managed File Transfer (MFT) is the data submission method used in the Comprehensive Care for Joint Replacement (CJR) model. This method replaced Secure File Transfer (SFT), which can no longer be used to submit patient-reported outcome (PRO) data.

*Note: If access to MFT has already been obtained for use in other Centers for Medicare & Medicaid Services (CMS) programs, then re-registration for MFT is not required.*

## Pre-registration Step

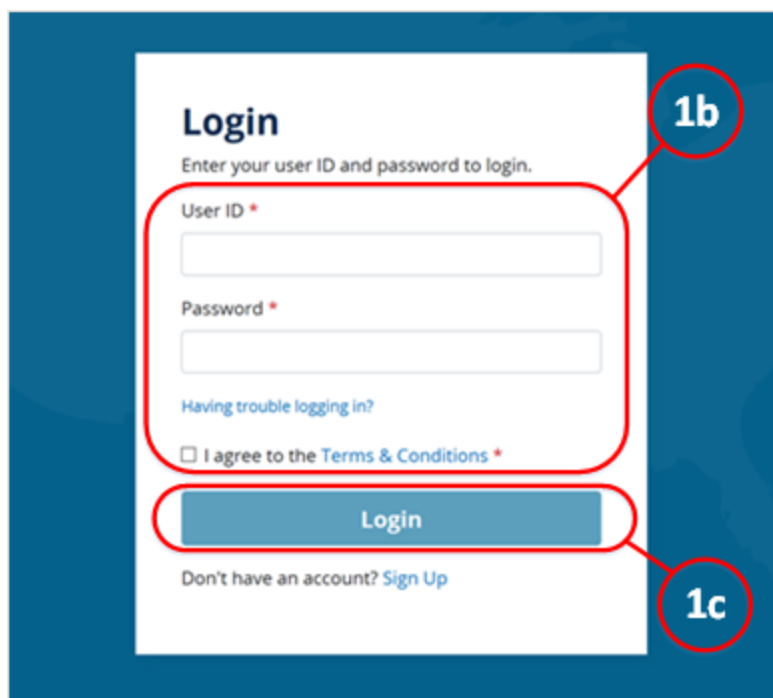
To register for MFT, you must have a Health Care Quality Information Systems (HCQIS) Access Roles and Profile (HARP) identification (ID). To register, please see the HARP Registration Instructions on [CMMI Connect](https://app.innovation.cms.gov/CMMIConnect/s/) -> Files -> CJR Connect -> CJR PRO Data Collection folder. Link: <https://app.innovation.cms.gov/CMMIConnect/s/>

## How to Register for MFT

### 1) Login to your HARP account

- a) Go to the HARP login page: <https://harp.cms.gov/>
- b) Enter your **User ID** and **Password** and select “**I agree to the Terms & Conditions**” ([Figure 1](#)).
- c) Select the “**Login**” button ([Figure 1](#)). This will redirect you to a different page for security authentication.

*Figure 1. Screenshot of Step 1b and 1c: Login to your HARP Account*



The screenshot shows the HARP Login page with a blue header and a white login form. The form contains the following elements:

- Login** header
- Instruction: "Enter your user ID and password to login."
- User ID \*** text label above a text input field.
- Password \*** text label above a password input field.
- Link: "Having trouble logging in?"
- Checkbox: "I agree to the Terms & Conditions \*"
- Login** button
- Link: "Don't have an account? Sign Up"

Two red circles with white text labels are used as annotations:

- 1b** points to the User ID and Password input fields.
- 1c** points to the Login button.

- d) Select your **two-factor authentication method** by clicking on the down arrow. Then, select “**Send Code**.” This will redirect you to a different page ([Figure 2](#)).

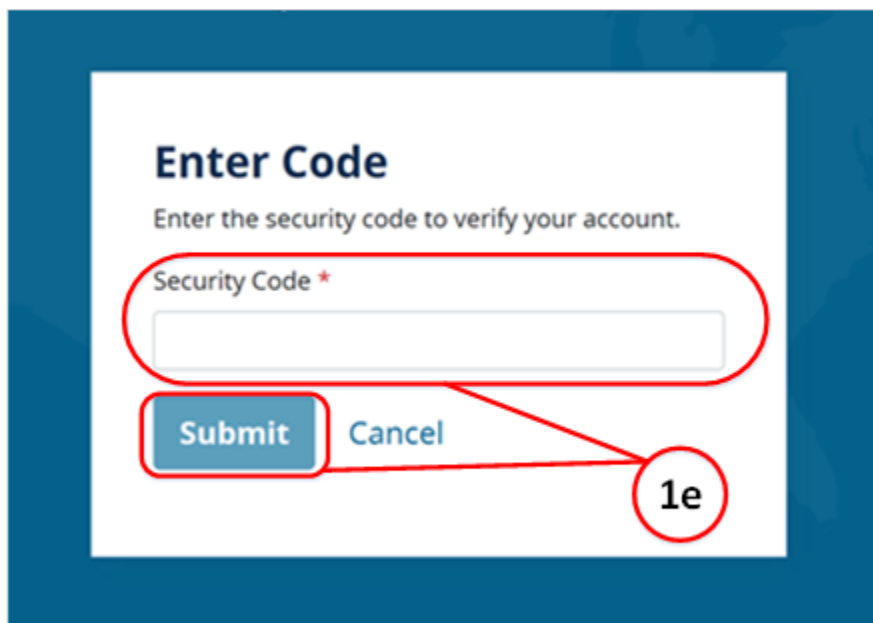
*Figure 2. Screenshot of Step 1d: Login to your HARP Account*



The screenshot shows a 'Two-Factor Authentication' page with a blue header. The main heading is 'Two-Factor Authentication' in bold. Below it is the instruction 'Select a device to verify your account.' There is a 'Device \*' label above a text input field. To the right of the input field is a small square button with a downward arrow. Below the input field are two buttons: 'Send Code' (highlighted with a red box) and 'Cancel'. At the bottom, there is a link: 'Don't have your device handy? [Add New Device](#)'. A red circle labeled '1d' is connected by a red line to the downward arrow button.

- e) Enter the **Security Code** provided through the two-factor authentication method selected. Then, select “**Submit**” ([Figure 3](#)).

*Figure 3. Screenshot of Step 1e: Login to your HARP Account*

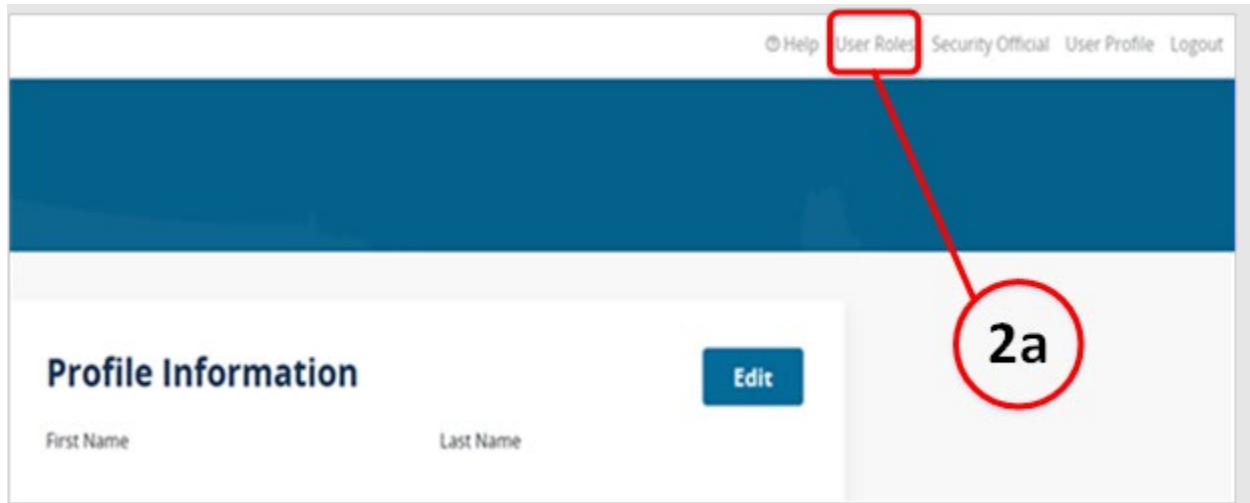


The screenshot shows an 'Enter Code' page with a blue header. The main heading is 'Enter Code' in bold. Below it is the instruction 'Enter the security code to verify your account.' There is a 'Security Code \*' label above a text input field. Below the input field are two buttons: 'Submit' (highlighted with a red box) and 'Cancel'. A red circle labeled '1e' is connected by a red line to the 'Submit' button.

## 2) Request a user role

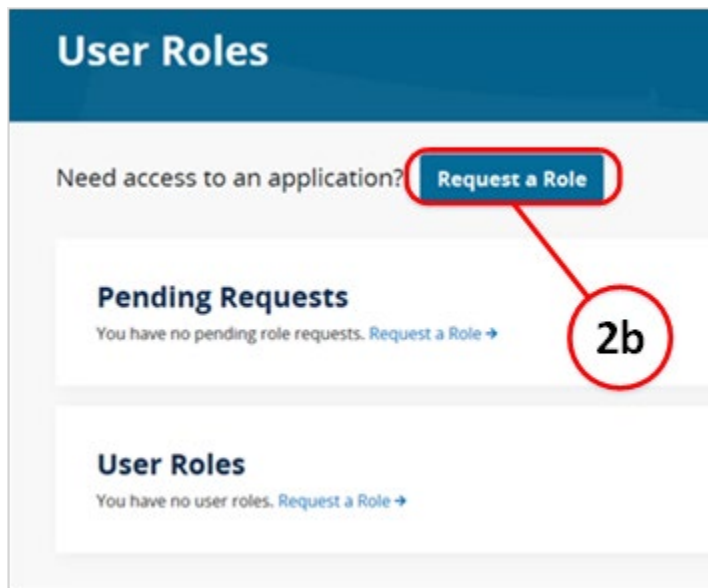
- a) Once you have logged into your account, select **“User Roles”** in the top right corner of the window ([Figure 4](#)).

Figure 4. Screenshot of Step 2a: Request a User Role



- b) Select **“Request a Role”** ([Figure 5](#)).

Figure 5. Screenshot of Step 2b: Request a User Role



- c) This will direct you to a page to select a program. Under **“Select a Program,”** select the option **“Managed File Transfer”** ([Figure 6](#)).
- d) Then, select **“Next”** on the bottom right corner of the window ([Figure 6](#)).

Figure 6. Screenshot of Step 2c and 2d: Request a User Role

1 2 3

### Select a Program

Select a CMS program to begin the role request process.

Search Search Clear Search

- ☐ Data Element Library-DEL
- ☒ Managed File Transfer
- ☐ Managed File Transfer Admin
- ☐ QTSO
- ☐ QualityNet Analytics
- ☐ QualityNet Atlassian
- ☐ QualityNet-FileCloud
- ☐ QualityNet-SLACK
- ☐ ServiceNow Quality System
- ☐ IQIES Data Analytics (QBIC)

Cancel Next

### 3) Select an organization

- a) When presented with the “**Select an Organization**” prompt, enter “CJR” in the search bar and select “**Search.**” From the options available, select “**Analytics-Hospital Measures and CJR-Yale**” ([Figure 7](#)).

Figure 7. Screenshot of Step 3a: Select an Organization

1 2 3

### Select an Organization

Select the organization you would like access to for **Managed File Transfer**.

CJR Search

- ☐ I don't see my organization
- ☒ ADO-ASPEN-Alpine Technology Group
- ☐ ADO-EQRS Portal-SemanticBits
- ☐ ADO-EQRS Scoring and Feedback-Flexion
- ☐ ADO-ESS-Ventura
- ☐ ADO-FAS-Explore Digits

- b) Once **“Analytics-Hospital Measures and CJR-Yale”** is selected, press **“Next”** ([Figure 8](#)).

Figure 8. Screenshot of 3b: Select an Organization

✓ — 2 — 3

### Select an Organization

Select the organization you would like access to for **Managed File Transfer**.

CJR

☐ I don't see my organization

☒ Analytics-Hospital Measures and CJR-Yale

Cancel

#### 4) Select a role

- a) When presented with the **“Select Roles”** for **“Analytics-Hospital Measures and CJR-Yale”** prompt, select the option **“Managed File Transfer (MFT) Web User”** ([Figure 9](#)).
- b) Then, select **“Submit”** ([Figure 9](#)).

Figure 9. Screenshot of Step 4a and 4b: Select a Role

✓ — ✓ — 3

### Select Roles

Select one or many roles for the level of access you need for **Analytics-Hospital Measures and CJR-Yale**.

Search

☐ Managed File Transfer (MFT) Security Official

☒ Managed File Transfer (MFT) Web User

Cancel

- c) This will redirect you to a page where you can view your **“Pending Requests.”**  
This will include your request information, such as your Request ID, program, request date, and requester (your name).

## Next Steps

Those requesting access to MFT will be notified of the request’s approval or denial through an automated email. For all other PRO resources and guidance on MFT for PY 8, please visit [CMMI Connect](#) -> Files -> CJR Connect -> CJR PRO Data Collection folder.

For technical support using HARP/MFT, please direct your inquiries to the QualityNet Service Desk:

- Email: [gnetsupport@hcqis.org](mailto:gnetsupport@hcqis.org)
- Phone: 1-866-288-8912 (TTY 1-877-715-6222) from 7:00 AM to 7:00 PM CT Monday through Friday

For PRO or CJR model-related questions, please direct your inquiries to the CJR Model Support Team:

- Email [CJRSupport@cms.hhs.gov](mailto:CJRSupport@cms.hhs.gov)